

# LAKELAND COLLEGE KELLETT SCHOOL OF ADULT EDUCATION

## Permission for Course Overload

Twelve semester hours per semester in the Kellett School of Adult Education is considered a full-time academic load. Students who wish to take more than 12 semester hours during any one academic term must receive special permission to do so. The previous academic record and current work schedule of the student will be considered in the approval process, as well as any special circumstances which may be pertinent. **NO STUDENT MAY BE ENROLLE IN MORE THAN 20 SEMESTER HOURS.** The following conditions apply:

1. The student must have completed at least one prior semester at Lakeland College.
2. The student's overall G.P.A must be above 3.0.
3. Students enrolling in 14-16 semester hours should not be employed full-time.
4. Students enrolling in 18-20 semester hours should not be employed.
5. Lakeland College does not guarantee scheduling of more than 12 semester hours to any student.

Please return the completed form to your advisor prior to registration for the term in which you desire the overload.

I \_\_\_\_\_ request to enroll in \_\_\_\_\_ semester hours during the \_\_\_\_\_ term, 20\_\_\_\_. I fully understand that this is an overload which will require extra time and commitment from me, and I am willing to accept any consequences that may result.

COURSE NO.	COURSE TITLE	CREDITS
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

  

(Student's Signature)

Date \_\_\_\_\_

  

(Approved by)

Date \_\_\_\_\_

Copies to: Registrar's Office - Kellett School of Adult Education - Student