



TRANSFER GUIDE - ASSOCIATE DEGREE PROGRAMS

MATC Program: HUMAN RESOURCES MANAGEMENT

Lakeland College Program: Business Administration-Management Emphasis

Minimum GPA for admission: 2.0

Initial effective date:

General Education Courses

MATC			Lakeland College		
Course No.	Course Title	Credits	Course No.	Course Title/Field	Credits
10-801-195	Written Communication	3	GEN 110	Composition I	3
10-804-144	Math of Finance	3		An elective course	3
10-809-195	Economics	3	ECN 220	Principles of Macroeconomics / A Social Sciences course	3
10-801-198	Speech	3	COM 111	Fundamentals of Public Speaking	3
10-809-197	Contemporary American Society	3		A Social Sciences Course	3
10-809-199	Psychology of Human Relations	3		A Social Sciences Course	3
10-809-166	Intro to Ethics: Theory & Application –OR–	3	PHI 232	Ethics / A Religion or Philosophy Course	3
20-809-276	Business Ethics				
Total general education credits earned:		21	Total general education credits accepted:		21
Total transferable general education credits:		21			

Occupational Courses

Course No.	Course Title	Credits	Course No.	Course Title	Credits
10-196-193	Human Resource Management–OR–	3	BUS 380	Human Resources Management	3
10-116-145	Introduction to Human Resources		BUS 150	Pathways to Success: Intro to Business	3
10-102-134	Business Organization and Management	3	ACC 210	Financial Accounting Principles	4
10-101-111	Accounting 1 - Principles	4		An Elective Course	1
10-103-133	Excel-Beginning	1		An Elective Course	1
10-103-143	PowerPoint-Beginning	1	BUS 330	Management Principles	3
10-102-143	Management Techniques	3		A Business Elective	3
10-116-149	Effective Staffing	3		A Business Elective	3
10-116-168	Employment Law	3		A Business Elective	3
10-102-135	Project Management - Fundamentals	3		A Business Elective	3
10-116-147	Wage, Salary & Benefits Administration	3	BUS 467	Compensation & Benefits	3
10-116-148	Labor Relations	3	BUS 468	Employee & Labor Relations	3
10-102-132	Leadership of Business Excellence	3		A Business Elective	3
10-116-152	Organizational Training and Development	3		A Business Elective	3
10-116-153	Meeting Facilitation	1		An Elective Course	1
10-104-102	Marketing Principles	3	BUS 350	Marketing Principles	3
10-102-150	Introduction to International Business	3	BUS 284	Principles of International Business	3
Total occupational course credits earned:		43	Total occupational course credits accepted:		43
Elective credits allowed:		0	Elective credits allowed:		0
Total credits required for graduation:		64			
Total transferable credits:		64	Total credits accepted at Lakeland College:		64

Courses needed to complete degree at Lakeland College through the Evening, Weekend & Online program:

Course No.	Course Title	Credits
GEN 112	Composition II	3
MAT 130	Intermediate Algebra	3
Complete a minimum of 3 credits from 5 of the following 6 categories (15 credits)		
	Mathematics	
	Art, Music and Theatre	
	Natural Science	
	History/Political Science	
	Literature and Writing	
	World Languages	
	Core II: Exploring the Human Condition	3
	Core III: Shaping the Future (Writing Intensive)	3
ECN 230	Principles of Microeconomics	3
ACC 220	Managerial Accounting Principles	3
BUS 301	Management Information Systems	3
BUS 340	Principles of Business Finance	3
BUS 410	Business Law I	3
BUS 491	Business Policy & Strategy (WI)	3
MAT 220	Probability & Statistics	3
BUS 425	Retail Management	3
BUS 445	Logistics & Supply Chain Management	3
BUS 455	Entrepreneurial Management	3
Total credits needed at Lakeland College to complete degree through evening, weekend & online program:		57
Additional course requirements to complete degree through traditional undergraduate program:		
BUS 200	Business and Professional Protocol	2
BUS 400	Business Internship	3
Total credits needed at Lakeland College to complete degree through traditional undergraduate program:		62

Notes:

Transfer information assumes completed associate's degree.

*Course dependent on associate degree choice of courses.

Minimum number of needed credits is 120.

Elective credits may be needed to reach required 120.