



## Lakeland College Housing Agreement

### LOCAL INTERN - 2015

Lakeland College has agreed to provide its residence hall facilities to Interns of the Kohler Company within the following date range: **June 1, 2015 to August 8, 2015**

The housing agreement is between the “Intern” sponsored by Kohler Company and Lakeland College. The undersigned hereafter referred to as “Intern” and Lakeland College hereafter referred to as the “College”, agree to the following fees and conditions regarding the “Intern’s” stay at “College”.

The Intern acknowledges the housing provided is dormitory style. If the Intern selects a double room, another Intern may occupy their sleeping facilities. If the Intern selects a single room, the sleeping facilities will not be shared. Whether the selection is a double or single room, kitchen and bathroom facilities are shared within the apartment. Linens, consisting of bed linens, towels, washcloths and pillows are provided. The washing of linens during the time of stay is the responsibility of the Intern. Laundry facilities are available in each building. Rooms are equipped with free internet and cable television services. Rooms do not have phones. Interns may use the College’s gym and wellness center free of charge.

- Check-In Time is no earlier than 3:00 p.m. on the day of arrival. Interns should go to the front desk at the lower level of the Campus Center to check in.
- Check-Out Time is no later than 12:00 p.m. or Noon. Check-Out must be prearranged through the residence hall office. A residence hall staff member will come to the room to check-out the occupant.

It is the intention of the College to house Interns with other Interns, though depending upon enrollment or summer programs, students or other guests may occupy other apartments in a building. Reservations for Summer 2015 will be taken until May 1, 2015, after that date, the College cannot guarantee room availability.

#### Room Rates

Rates for housing are as follows:

<b>Single Room with Linens</b>	<b>\$ 80.00 per week, per person</b>
<b>Double Room with Linens</b>	<b>\$ 55.00 per week, per person</b>

Early arrivals will be charged the current daily single or double room with linen rates. A **\$200.00** deposit per person to Lakeland College at the time of application is required to hold your reservation.

#### Board Rates

The College’s food service offers meals throughout the period noted above. Each meal is a flat rate with discounts for purchased meal plans. All meals are cafeteria style allowing the Intern to return for more food. Special dietary needs are accommodated.

Meals can be purchased on a per meal basis at the prices listed below:

**Breakfast (7-8am)** \$6.00/person      **Lunch (11am – 1pm)** \$8.50/person      **Dinner (4:30-6pm)** \$10.50/person

Meal Plans allow an individual to purchase a number of meals in advance. The specifics and rates for the weekly meal plans are as follows:

- 10 Meals per Week Plan is \$85.00.
- 5 Meals per Week Plan is \$42.00.

Meals purchased and not used by August 8<sup>th</sup> shall be forfeited. Multiple weeks of meals may be purchased at one time.

Each Intern is required to complete and sign this housing contract agreeing to its financial obligations and adherence to the College's policies and procedures. A **\$200.00** deposit per person is due to Lakeland College at the time of application is required to hold your reservation. Cancellation prior to May 1, 2014 will result in a refund of your deposit. The Intern is responsible for any and all damages done to College property. Any damage charges will be itemized and applied against the deposit. If the deposit is insufficient, damages will be billed to the Intern. **Pre-payment shall be made prior to each week of stay.** Interns are to make weekly payments to the College the Friday prior to the next week of stay. Provisions for alternative housing will be made by the College if building maintenance requires relocation.

1. The Intern will use and occupy the facilities for the exclusive purpose of residential living at the College while participating in an internship at Kohler Company. The Intern may reside at the College two days prior to commencement of their internship and two days post internship.
2. The Intern will conform to and comply with all applicable municipal, county, state, and federal ordinances, laws, rules and regulations in using the facilities, and will not use the facilities so as to create any nuisance. The Intern shall comply with rules of conduct and safety promulgated by the College.
3. The College reserves the right to have College officials enter any portion of the premises used by the Intern and eject any objectionable person or persons from College property.
4. The Intern agrees not to deface College premises in any way such as by driving nails or screws into walls, marking or painting any surface, or making any alterations to any doors or windows, etc.
5. The Intern agrees to pay any and all damages to College property due to the actions of the intern or individuals associated with the Intern.
6. The Intern agrees not to assign its rights to use College property to any other group or individual.
7. This agreement will bind both the Intern and the College to the contractual tenets contained herein for housing.
8. This agreement will bind both the Intern and the College and, except as above provided, may be cancelled by either party only upon the giving of written notice seven (7) days prior to the date of the occupancy or termination.
9. The performance of this agreement by either party is subject to acts of God, war, government regulations, disaster, strikes, civil disorder, curtailment of transportation facilities, or other emergency making it inadvisable, illegal, or impossible to provide the facilities to house the interns. It is provided that this agreement may be terminated for any one or more of such reasons by written notice from one party to the other.

#### Intern Information

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Requested Length of Stay: \_\_\_\_\_ to \_\_\_\_\_

I would like to request a:

Single Room: \_\_\_\_\_ Double Room: \_\_\_\_\_ Name of Requested Roommate: \_\_\_\_\_

Name(s) of Requested Apartment-mates: \_\_\_\_\_

Special Housing Requests/needs: \_\_\_\_\_

If I do not stay for the length of my contract, I will lose the \$200.00 security deposit. Any questions about the application or other clarifications should be directed to the Residence Life Office located in the Campus Center or by calling 920-565-1000.

It is understood that under this agreement, the College provides its facilities to the Intern under the terms and conditions stated, that there is no agency relationship between the parties, and that except for the obligations contained herein, the parties are independent of one another. The agreement supersedes any other oral or written agreements. This Agreement must be signed and returned to the Director of Residence Life, no later than May 1, 2015.

By: \_\_\_\_\_  
Intern Signature

By: \_\_\_\_\_  
Director of Residence Life Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Copy to: Kohler Company-Intern Sponsor