

Your Free Application for Federal Student Aid (FAFSA) has been selected for a process called "Verification". In this process, the Financial Aid Office will be comparing the information on your FAFSA application with tax forms and other financial documents. Federal law states that we have the right to ask for this information before awarding Federal Aid. You must complete this form and provide copies of all requested paperwork within 2 weeks of receipt. Incomplete paperwork will be returned to you for completion which will delay the processing of your financial aid award.

**A. Student Information**

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone number (include area code)

**B. Family Information**

List the people in your parent(s)' household, including:

1. Yourself—even if you don't reside with your parent(s)
2. Your parent(s) (including stepparent)
3. Your parents' other children, even if they don't live with your parent(s), if your parents provide more than 50% of their support from July 1, 2012 through June 30, 2013 OR the children would be required to provide parental information when applying for Federal Student Aid
4. Other people that live with your parents now and your parents provide more than 50% of their support and will continue to provide more than half their support from July 1, 2012 through June 30, 2013.

Write all names and ages of all household members in the spaces below. Also write in the name of the college for any household member, **EXCLUDING YOUR PARENT(S)**, who will be attending at least half-time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Missy Jones (example)	18	Sister	Central University
		Self	

**C. Food Stamp Benefits**

Did you or anyone in your parent's household receive food stamps during 2010 or 2011?

- Yes. Attach documentation from the agency that issued the food stamp benefits.
- No. Continue to part D on the backside.

## D. Student's Tax Forms and Financial Information

1. Did you file a 2011 Federal Tax Return? Tax returns include the 2011 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- Yes. *If yes, check only one box below*
- Check here if you used the IRS Data Retrieval function within the FAFSA and the data retrieved was unchanged. *(If the IRS Data Retrieval function within the FAFSA was not used or the IRS Data Retrieval function was used, but the data was changed, you must request a 2011 Federal Tax Return Transcript from the IRS (see IRS Tax Return Transcript Request Process form)).*
  - Check here if you are attaching a **signed** copy of your Federal Tax Return Transcript.
  - Check here if a **signed** copy of your Federal Tax Return Transcript will be submitted to the school by \_\_\_\_\_ (date).
- No, I will not file and am not required to file a 2011 U.S. Income Tax Return. Complete the chart below to list all income received in 2011. (Attach all applicable 2011 W-2's.)

Source of Income	2011 Amount

2. Child Support Paid—Complete the chart below if you paid any child support in 2011. If you need more space, attach a separate page.

Paid to (Payee)	Paid for (child's name)	Amount Paid in 2011	Signature of Payer

## E. Parent(s)' Tax Forms and Financial Information

1. Did your parent(s) file a 2011 Federal Tax Return? Tax returns include the 2011 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- Yes. *If yes, check only one box below*
- Check here if you used the IRS Data Retrieval function within the FAFSA and the data retrieved was unchanged. *(If the IRS Data Retrieval function within the FAFSA was not used or the IRS Data Retrieval function was used, but the data was changed, you must request a 2011 Federal Tax Return Transcript from the IRS (see IRS Tax Return Transcript Request Process form)).*
  - Check here if you are attaching a **signed** copy of your parents' Federal Tax Return Transcript.
  - Check here if a **signed** copy of your parents' Federal Tax Return Transcript will be submitted to the school by \_\_\_\_\_ (date).
- No, parents will not file and are not required to file a 2011 U.S. Income Tax Return. Complete the chart below to list all income received by your parents in 2011. (Attach all applicable 2011 W-2's.)

Source of Income	2011 Amount

2. Child Support Paid—Complete the chart below if your parents paid any child support in 2011. If you need more space, attach a separate page.

Paid to (Payee)	Paid for (child's name)	Amount Paid in 2011	Signature of Payer

## F. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent listed on the FAFSA must sign and date.

**WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Parent Date