



Your Free Application for Federal Student Aid (FAFSA) has been selected for a process called "Verification". In this process, the Financial Aid Office will be comparing the information on your FAFSA application with tax forms and other financial documents. Federal law states that we have the right to ask for this information before awarding Federal Aid. You must complete this form and provide copies of all requested paperwork within 2 weeks of receipt. Incomplete paperwork will be returned to you for completion which will delay the processing of your financial aid award.

A. Student Information

Last Name	First Name	M.I.	Social Security Number
Address (include apt. no.)			Date of Birth
City	State	Zip Code	Phone number (include area code)

B. Family Information

List the people in your household, including:

1. Yourself
2. Your spouse (if you have one)
3. Your children, if you will provide more than 50% of their support from July 1, 2012 through June 30, 2013, even if they do not live with you
4. Other people if they now live with you and you will provide more than 50% of their support and will continue to provide more than half their support from July 1, 2012 through June 30, 2013

Write all names and ages of all household members in the spaces below. Also write in the name of the college for any household member, who will be attending at least half-time between July 1, 2012 and June 30, 2013, and will be enrolled in a degree, diploma or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Missy Jones (example)	24	Wife	Central University
		Self	

C. Food Stamp Benefits

Did you or anyone in your household receive food stamps during 2010 or 2011?

- Yes. Attach documentation from the agency that issued the food stamp benefits.
- No. Continue to part D on the backside.

D. Student's Tax Forms and Financial Information

1. Did you file a 2011 Federal Tax Return? Tax returns include the 2011 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- Yes. *If yes, check only one box below*
 - Check here if you used the IRS Data Retrieval function within the FAFSA and the data retrieved was unchanged. *(If the IRS Data Retrieval function within the FAFSA was not used or the IRS Data Retrieval function was used, but the data was changed, you must request a 2011 Federal Tax Return Transcript from the IRS (see IRS Tax Return Transcript Request Process form)).*
 - Check here if you are attaching a **signed** copy of your Federal Tax Return Transcript.
 - Check here if a **signed** copy of your Federal Tax Return Transcript will be submitted to the school by _____ (date).
- No, I will not file and am not required to file a 2011 U.S. Income Tax Return. Complete the chart below to list all income received in 2011. (Attach all applicable 2011 W-2's.)

Source of Income	2011 Amount

2. Child Support Paid—Complete the chart below if you paid any child support in 2011. If you need more space, attach a separate page.

Paid to (Payee)	Paid for (child's name)	Amount Paid in 2011	Signature of Payer

E. Spouse's Tax Forms and Financial Information (if student is married)

1. Did your spouse file a 2011 Federal Tax Return? Tax returns include the 2011 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return.

- Yes. *If yes, check only one box below*
 - Check here file if you filed a joint tax return and if the IRS Data Retrieval function within the FAFSA was used and the data retrieved was unchanged. *(If the IRS Data Retrieval function within the FAFSA was not used or the IRS Data Retrieval function was used, but the data was changed, you must request a 2011 Federal Tax Return Transcript from the IRS (see IRS Tax Return Transcript Request Process form)).*
 - Check here if you are attaching a **signed** copy of your spouse's Federal Tax Return Transcript.
 - Check here if a **signed** copy of your spouse's Federal Tax Return Transcript will be submitted to the school by _____ (date).
- No, spouse will not file and are not required to file a 2011 U.S. Income Tax Return. Complete the chart below to list all income received by your spouse in 2011. (Attach all applicable 2011 W-2's.)

Source of Income	2011 Amount

2. Child Support Paid—Complete the chart below if your spouse paid any child support in 2011. If you need more space, attach a separate page.

Paid to (Payee)	Paid for (child's name)	Amount Paid in 2011	Signature of Payer

F. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. If married, spouse's signature is optional.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.

Student Date

Spouse Date