

How to Apply for Financial Aid

2014-2015 award year (FALL 2014, SPRING 2015, SUMMER 2015)

☐ **Complete 2014-2015 FAFSA – Free Application for Federal Student Aid**

Go to www.FAFSA.gov

- You will need your 2013 Federal Tax Return. (On the income section of the FAFSA, we recommend using the option for IRS Data Retrieval.)
- If you do not have a Personal Identification Number (PIN), apply for a PIN. Go to www.pin.ed.gov. You will need a Personal identification number (PIN) to sign electronically the FAFSA application.
- Lakeland College's school code is 003854

☐ **Complete 2014-2015 Lakeland College Financial Aid Application**

- Login to www.my.lakeland.edu
- Under Quick Links – Select Financial Aid Student Access (NetPartner)
- On top of page – Choose 2014-2015 for Current Award Year
- Click on tab – Apply Online
- Or complete the enclosed application in this packet

☐ **Additional Documents (Check NetPartner – approximately 7 – 10 days after FAFSA processed)**

- Complete the required documents
 - Login to www.my.lakeland.edu
 - Under Quick Links – Select Financial Aid Student Access (NetPartner)
 - On top of page – Choose 2014-2015 for Current Award Year
 - Click on tab – Documents

☐ **Award Letter**

- You will receive an email when the Award Letter is completed and you will receive a paper version.
- To Accept the Award – go to Financial Aid Student Access (NetPartner) or sign a copy and return it to the Financial Aid Office
- Click on tab – Accept Award and follow instructions

☐ **Other Documents to Complete**

- If asked to complete Loan Entrance Counseling and/or a Master Promissory Note (MPN)
 - Go to Financial Aid Student Access (NetPartner)
 - Click on tab – Forms/Links
 - Choose link Loan Entrance Counseling and/or Master Promissory Note (MPN)

☐ **Student Accounts**

- Select payment plan – Login to my.lakeland.edu, select Kellett Student tab, Student Accounts
- Complete the Lakeland College Agreement and Disclosure statement (3 page document).
- You will need to complete the form EACH TERM