

# How to....

## Compile your reference page in APA format

Be sure to read your syllabus carefully. Your Instructor(s) may have different expectations. If you have any questions about the assignment requirements, check with your instructor. This guide provides examples for the most common citations. For additional examples, refer to *Publication Manual of the American Psychological Association* (6<sup>th</sup> ed.). 2009 or the websites listed at the end of this guide.

### 1. Reference page format

- You should include your references on a separate sheet(s) at the end of your paper.
- The pages should be titled References with the title centered on the page.
- Each entry should be double-spaced with the second and all subsequent lines for each entry indented.
- Arrange your entries alphabetically by the first word in each citation. This will usually be the author's last name. If you have several items by the same author(s), arrange those items by earliest date first.
- Each in text citation should have a corresponding entry on the References page. There are a few exceptions to this rule for personal communications.

### 2. Cite a book: 1 author

Author, 1<sup>st</sup> initial. 2<sup>nd</sup> initial if available. (publication date). *Title of book italicized*. Place published: publisher.

Wojak, A. (2011). *Starting your career as an artist: A guide for painters, sculptors, photographers, and other visual artists*. New York, NY: Allworth Press.

- Use initials for first and middle names.
- Use italics for title.
- Capitalize first letter in title and subtitle if there is one.
- For place published, list the city and the state. Use the two letter postal abbreviation without periods.
- For editions other than the first edition, enclose the edition in parenthesis and place at the end of the title, before the period. If the example above was the 3<sup>rd</sup> edition, the end of the title would read *and other visual artists (3<sup>rd</sup> ed.)*.

### 3. Cite an article from a library database: 1 author with doi

Author, 1<sup>st</sup> initial. 2<sup>nd</sup> initial if available. (publication date). Title of article. *Title of journal, magazine or newspaper*, Volume (Issue), page number-page number. doi: doi number

Hara, S. (2007). Managing the dyad between independence and dependence: Case studies of the American elderly and their lives with pets. *International Journal of Japanese Sociology*, 16(1), 100-114.  
doi:10.1111/j.1475-6781.2007.00102.x

- Capitalize all proper nouns and the first word of the article title and the subtitle if there is one.
- Capitalize first letter in first word and all remaining words (not minor words like *of, the, an, in*) in the journal, magazine or newspaper title and italicize.
- Doi (digital object identifier) is usually found on the first page of a scholarly article in the header or footer.

#### 4. Cite an article from a library database: multiple authors with doi

Pasca, R., & Wagner, S. L. (2011). Occupational stress in the multicultural workplace. *Journal of Immigrant and Minority Health*, 13(4), 697-705. doi:10.1007/s10903-011-9457-6

#### 5. Cite an article from a library database: no doi

Azu, M. C., Lilley, E. J., & Kolli, A. H. (2012). Social media, surgeons, and the internet: An era or an error?. *American Surgeon*, 78(5), 555-558. Retrieved from <http://www.sesc.org/journal.htm>

#### 6. Cite an Internet source: with author and date

Author-which can be an individual or a group, association, department. (Date of publication). *Title of document*.

Retrieved from <http://Web address>

Centers for Disease Control and Prevention. (2012, October 9). *Pertussis (whooping cough)*. Retrieved from <http://www.cdc.gov/pertussis/>

- Use (n.d.) if no date is given.
- If no author is listed, start entry with article title.
- If necessary to continue a URL on another line, do so after a /.

#### 7. Cite a YouTube video:

Author or Producer Last Name, Initial first name. Initial middle name if available. (Year, Month Date). *Title of the video* [Video file]. Retrieved from <http://www.xxxx.xxx>

Love, P.S. (2011 September). *APA format setup in Word 2010 update* [video file]. Retrieved from [http://www.youtube.com/watch?v=A\\_sy4LxaNwo](http://www.youtube.com/watch?v=A_sy4LxaNwo)

#### 8. Try these websites for additional examples:

##### APA Style

##### Purdue's Online Writing Lab

Research and Documentation Online (5<sup>th</sup> ed.)

##### Vanguard: APA Style Essentials

##### Writers Handbook

from the Writing Center@the University of Wisconsin-Madison.

<http://www.apastyle.org/>

<http://owl.english.purdue.edu/>

<http://bcs.bedfordstmartins.com/resdoc5e/>

<http://psychology.vanguard.edu/faculty/douglas-degelman/apa-style/>

<http://www.writing.wisc.edu/Handbook/Documentation.html>

The examples in this document were developed with information provided in American Psychological Association. (2009). *Publication manual of the American Psychological Association (6th ed.)*. Washington, DC: Author.